



Research Partner Agreement

To build successful and meaningful partnerships between L.E.A.R.N. program members and researchers, this document outlines the support you can expect from WE-SPARK Health Institute staff, who facilitate these partnerships, as well as your responsibilities as a research partner. Please review and sign this document to officially become a research partner in WE-SPARK's L.E.A.R.N. program.

The WE-SPARK Health Institute staff will:

- Treat you with respect
- Offer guidance and advice on engaging people with lived experience (PWLE) in research
- Facilitate recruitment and matching of L.E.A.R.N. program members to research projects
- Provide support to your research team with regular check-ins
- Arrange a closing meeting upon completion of the research project and L.E.A.R.N. program member involvement
- Show appreciation for your efforts of involving L.E.A.R.N. program members

As a Research Partner, I agree to:

- Treat L.E.A.R.N. program members and WE-SPARK staff with respect
- Define the role(s) of L.E.A.R.N. program members in writing and ensure my research team understands this role
- Ensure all members of the research team attend WE-SPARK-led training on engaging PWLE in research
- Maintain privacy and confidentiality of personal information of L.E.A.R.N. program members
- Provide L.E.A.R.N. program members with the necessary resources and materials to contribute successfully with ample time for review
- Create a safe and supportive environment for L.E.A.R.N. program members
- Prepare my research team to communicate effectively with L.E.A.R.N. program members (i.e., avoid using jargon, acronyms, and technical language)
- Keep L.E.A.R.N. program members informed on the progress of the research study
- Attend regular check-ins with WE-SPARK staff and L.E.A.R.N. program members (every 6 months) and provide an informal research update
- In a closing meeting, present the results and conclusions of the research study and share how the L.E.A.R.N. program member(s) input impacted the research
- Show appreciation to L.E.A.R.N. program members for their valuable contributions

Adapted from Ovarian Cancer Canada's "Research Partner Agreement":

https://ovariancanada.org/wp-content/uploads/2024/11/PPiR_ResearchPartnerAgreement.pdf

- Provide WE-SPARK with constructive feedback about the L.E.A.R.N. program

I understand that these commitments are a condition of becoming a research partner through the WE-SPARK Health Institute L.E.A.R.N. program.

Print Name Here

Date

Signature

We value your commitment to engage people with lived experience (PWLE) in research.