



Funding Organization: WE-SPARK Health Institute  
 Program Name: Igniting Discovery Grants  
 Program Launch Date: March 5, 2021  
 2021 Guidelines

### Important Dates:

<b>Letter of Intent (LOI) Deadline</b>	<b>Wednesday March 31<sup>st</sup>, 2021 by 5:00PM</b> <i>Submitted online through <a href="#">REDCap</a></i>
<b>Draft Application Deadline</b> <i>If you want a review by Research Office</i>	April 23 <sup>rd</sup> , 2021
<b>Application Deadline</b>	<b>Friday May 7<sup>th</sup>, 2021 by 5:00PM</b> <i>Submitted online through <a href="#">REDCap</a></i>
<b>Anticipated Notice of Results</b>	July 2021
<b>Anticipated Funding Start Date</b>	September 2021

### \*\* NEW THIS YEAR\*\*

1. Both LOI and Full Application will be submitted online through REDCap
  - a. For the LOI please submit here: [Igniting Discovery Letter of Intent \(uwindsor.ca\)](#)
  - b. For the Full Application please submit here: [Igniting Discovery Grant Application \(uwindsor.ca\)](#)
2. This year Principal Applicants are highly encouraged to complete one of the [sex- and gender-based analysis training modules](#) available online through the CIHR Institute of Gender and Health. Please select the training module most applicable to your research project.
3. Account for sex and gender considerations and how they will be integrated into your research proposal if applicable. Please review the "[How to integrate sex and gender in research](#)" section on the CIHR website.
4. If you are a researcher that has applied to external National/ International health funding competitions within the past year, and you aim to resubmit in subsequent application rounds, you are strongly encouraged to apply to the [WE-SPARK Incentive Grant Program](#) which has a rolling deadline.

### Program Background

The Igniting Discovery Grants will provide seed funding to stimulate the development of early-stage, novel, and innovative health research and education projects in Windsor-Essex. These projects may include studies related to emerging topics in health, addressing gaps, catalyzing new ideas, generating and disseminating knowledge, and sparking collaborations. The intent is to:



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1. Provide new research teams/ research programs with support to pursue quality projects
2. Encourage exploratory and discovery-oriented projects
3. Boost collaborations among Windsor-Essex health community and beyond

## Funds Available for Research in Specific Areas

All financial contributions for this initiative are subject to availability of funds.

Funds are available to encourage and support applications that are aligned with the grant objectives and additional partner mandates (if any) below. Information on the research areas to be funded as well as the maximum amounts per award that can be requested can be found in the “Objectives” section below.

### Priority Areas:

- **Cancer** (funded through the Seeds4Hope Program by the Windsor Cancer Centre Foundation)



## Objectives

### Summary

- The Igniting Discovery Grants will provide funding for applications that have any health research focus across all health themes (biomedical research, clinical research, implementation science, educational health programs, health services research and social, cultural, environmental and population health research).
- These grants are intended to be leveraged to generate interest and eagerness in the Windsor-Essex health research environment, result in practice changes and/or policy reform, create a wider and all-encompassing health research portfolio in Windsor-Essex, create and disseminate new knowledge and findings, support local patients, residents and communities, and obtain larger funding from other sources.

### Funds Available

- The maximum amount awarded for a single award is \$20,000 for one (1) year.
- If you are applying to the *Cancer Research Priority Area*, the maximum you can request is \$40,000 for one (1) year.
- Practical budgets are encouraged. Successful applications may not be granted the entire budget requested.

### Specific Requirements

- You **must** be a Principal Applicant (PA) at one of WE-SPARK’s four partner institutions (University of Windsor, Hotel Dieu Grace Healthcare, Windsor Regional Hospital or St. Clair College) throughout the term of the proposed research study.
- The PA **must** be a Core Member of WE-SPARK.



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- You may [join the membership here](#).
- If you are applying to the *Cancer Research Priority Area*, the PA must hold an appointment at the University of Windsor (adjunct, tenured, tenure-track or limited-term) which must cover the term of the proposed research study.

## Eligibility

1. To be eligible you must not have secured funding for the research project you are proposing.
2. Co-applicants should at the very least be based in, or formally affiliated with a health institution, not-for-profit, industry partner, etc. in Windsor-Essex.
3. The research activity is expected to be performed at institutions in Windsor-Essex. If other locations are proposed, there must be a strong justification.
4. An individual cannot submit more than one (1) application as the Principal Applicant (PA) per grant competition. This individual may however participate as a Co-applicant or Collaborator on other applications.
5. PAs currently holding one of these awards are eligible to participate as a Co-Applicant or Collaborator on any applications submitted by others.
6. PAs currently holding one of these awards are also eligible to participate as the PA, provided that the proposed research project is different from the grant you currently hold and can confirm that project budgets will be exclusive of one another.
7. A PA who has held one of these awards in the past is permitted to be a PA on a subsequent application if:
  - a. The previous grant is completed with all funds spent and a final report submitted
  - b. The subsequent application is for a research project that was not previously supported by grant funding

## Conditions of Funding

1. Successful PAs may be required to attend a presentation (to be determined if in-person or online) to “accept” their awards.
2. Should the applications be approved for funding, any Research Ethics Board, Animal Care, or Biosafety certifications necessary for the research must be active before funds will be released. This is the responsibility of the PA.
3. It is the responsibility of the PA to maintain their eligibility throughout the term of the grant and to immediately notify the respective research office at either the University of Windsor or St. Clair College of any changes that may affect their eligibility to continue to hold the grant.
4. Funds not spent at the end of the one-year grant term may be extended for a reasonable period upon request. Unless otherwise arranged, funds not spent by the grant end date must be returned.



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5. In publications and presentation to both academic and non-academic audiences, researchers funded through these grants program must acknowledge the WE-SPARK Health Institute's and/or partner support through the use of a logo or a statement (i.e. "This study was supported by a(n) \_\_\_\_\_ Grant from the \_\_\_\_\_").
6. Grant recipients may be asked upon to submit short impact videos highlighting how this funding has contributed to the continued success of their research project.
7. Upon completion of the grant, the PA will be responsible for completing a final report provided by respective offices at either the University of Windsor or St. Clair College.

## Contact Information

**For all applicants from the University of Windsor, Windsor Regional Hospital and Hotel Dieu Grace Healthcare (including all applicants applying to the Cancer Research Priority Area):**

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University of Windsor  
519-253-3000 x3910  
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**For applicants from St. Clair College:**

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